

**GELDESTON VILLAGE HALL MANAGEMENT TRUSTEES  
MINUTES OF THE AGM HELD ON TUESDAY 21<sup>ST</sup> FEBRUARY 2017 IN THE  
VILLAGE HALL**

**PRESENT**

Loraine Loffstadt (Chairman)  
Keith Loffstadt (Treasurer)  
Barbara Ashfield (Vice-Chairman)  
Jim Taylor  
Judy Hall (Secretary)  
Fizzy Morton  
Paul Sweetman  
Veronica Sweetman  
John Crowfoot  
Jill Hooton  
Valerie Streames  
Colin Streames  
Rebecca Clarke  
Stephanie Robertson  
Snowy Rolt  
Vicky White

**APOLOGIES**

Andy Ovens  
Ian Ansell  
Peter Bates  
Julie Dawnay

**MINUTES OF LAST MEETING**

The Minutes were agreed and signed by Loraine

**MATTERS ARISING**

Following the disappointing refusal of funds from the Big Lottery, the Committee continued to push forward to gather funds from other charities. Loraine has set up a new project "Village Alive". Copies of Loraine's document describing the project were circulated. Some funding has already been applied for. This is an ongoing task and committee will be kept up to date on how its proceeding.

The Music Day this year is on Monday 29<sup>th</sup> May 3-5pm. This will be a community event, but donation buckets will be on display. Bands have been booked, food and drink organised in conjunction with the Pub. Help is needed on the day to set up and clear away. Help to be confirmed near the time.

**DEMENTIA FRIENDS.** We are now part of this and information is on the website.

**Cycle Club** – Loraine and Rebecca are working on this, and hope to start in the June with gentle rides on smaller roads and cycleways.

### **TREASURER'S REPORT**

Keith circulated the accounts for the year ending 2016 together with his report.

Pilates is due to restart after Easter.

Art classes are going well.

Coffee morning raised a record of over £1,000 this year and is flourishing.

Following refusal of funds from the Big Lottery, various fund raising activities have taken place, including the Auction, Fete and plant sale and wreath making. We received a donation from SNC and Kay Billing for the Gazebo relating to Music day and the Queens 90<sup>th</sup> birthday.

There was considerable unavoidable expenditure on professional fees, but it was felt these were not wasted as they were still relevant to the new project.

The net gain over the year was £2,660.51. A sum of almost £2,000 was transferred to "Reserves" in the Business Saver Account making this now £5000.

Around £6,000 remains in the Current account.

Keith registered the charity with Her Majesty's Revenue and Customs to take advantage of Gift Aid. Keith stated that once funds come in he will account for these separately from routine income to ensure clarity and to avoid complications with HMRC and Charity Commission Returns

### **CHAIRMAN'S REPORT**

Loraine circulated and read her report.

Barbara, on behalf of the Committee, thanked both Keith and Loraine for their hard work during the year.

Loraine registered with the Charities Aid Foundation so that the £100 from Nationwide could be paid into that. Also a donation button was now on the web page. This had already pulled two smaller donations. Loraine has applied to the Co-op for 1% customer purchase donation and also going to apply to Tesco to be included in their 5p plastic bag scheme.

Loraine received an email from Jolyon and Robert; they are unable to take such an active part in fund raising with their plants. They are happy to continue but need help. Loraine suggested this might be a good community activity to raise plants for sale at the fete under guidance from Jolyon. How we could achieve this will be looked into.

**Hall refurbishment** – Loraine has received 3 quotes for UVPC windows to replace the wooden windows in the hall. Also quotes were coming in for a new roof. Plans for the gents and ladies accessible toilets to be installed were on show during the

evening. The chimney stack to be taken down when the roof is repaired also this will include the chimney breast in the kitchen.

Lorraine has submitted the project "Village Alive" to the Parish Council and is requesting third party donation for the WRENS charity. We propose to donate £1,000 out of our funds and hope the Parish Council will donate approx. £5,000. Lorraine requested that a representative from the Committee attend the next Parish Council Meeting on 8<sup>th</sup> March, when this will be an item on the Agenda.

### **ANY OTHER BUSINESS**

Vicky requested some entry forms for the Photographic competition to circulate to the children at her school.

Jim mentioned that the kitchen end of the hall was noticeably colder than the rest of the hall. This was noted and would be taken into account in the planning of the refurbishment relating to radiators.

All Committee Members resigned as per normal procedure.

Existing Members were re-appointed with the exception of resignations from Jim Taylor and Veronica Sweetman who will remain as "Friends of the Village Hall". John Crowfoot and Stephanie Robertson were welcomed as new members of the Committee.

The meeting closed at 8.15pm and went into closed session to elect officers for the coming year.